

**SHREWSBURY ELECTRIC  
&  
CABLE OPERATIONS  
COMMISSION MEETING**

**June 14, 2004 – 7:00 PM**

**MINUTES**

**PRESENT:** C. JEFFERSON, Jr., Chairman  
S. DAVIS  
R. LUTZ  
P. LYONS-GALLO  
A. TRIPPI

**ABSENT:** NONE

**OTHERS**

**PRESENT:** T. JOSIE  
R. IACCARINO (Part-Time)  
M. QUITADAMO (Part-Time)

**1. Approve Bill Schedules**

The bill schedules were reviewed and approved as presented.

**2. Minutes – Light Commission Meeting – April 26, 2004**

***A motion:***

***To approve the minutes of the April 26, 2004 Light Commission meeting was made by A. Trippi and seconded by S. Davis.***

***After no further discussion, the minutes were accepted four to one, with one abstention from C. Jefferson, Jr., stating that he was not present at the last meeting.***

### **3. Electric**

#### **a. May Cash Statements**

M. Quitadamo presented the electric cash statements for the month of May.

After a brief discussion, the electric cash statements for the month of May were accepted as presented.

#### **b. April Financial Statements**

M. Quitadamo presented the electric financial statements for the month of April.

After a brief discussion, the electric financial statements for the month of April were accepted as presented.

### **4. CATV**

#### **a. May Cash Statements**

M. Quitadamo presented the CATV cash statements for the month of May.

After a brief discussion, the CATV cash statements for the month of May were accepted as presented.

#### **b. April Financial Statements**

M. Quitadamo presented the CATV financial statements for the month of April.

After a brief discussion, the CATV financial statements for the month of April were accepted as presented.

### **5. Meter Replacement Project**

T. Josie recommended that the Light Commission vote to revise the 2004 Electric Capital Budget by adding \$156,900 in order that SELCO complete the meter replacement project this year as opposed to next year as originally anticipated.

Following a brief discussion,

***A motion:***

***To revise the 2004 Electric Capital by adding \$156,900 for the purpose of completing the Meter Replacement Project was made by C. Jefferson, Jr. and seconded by R. Lutz.***

***After further discussion, the motion was voted unanimously.***

**6. Internet Help Desk Staff Addition**

T. Josie reported that the Internet Help Desk is closed from Saturday 2:00pm until Monday 8:00am. Due to a number of comments and complaints from SELCO's Internet customers, it is his recommendation that the Internet Help Desk expand its staff to include another technician who will assist customers on Saturdays and Sundays, 10:00am to 10:00pm along with additional hours during the regular workweek.

The total annual cost of Help Desk manpower at present is approximately \$129,000 or \$1.89 per subscriber per month. The proposed additional hours would bring the total annual cost to about \$180,000 or \$2.64 per subscriber per month.

After a brief discussion, the Light Commission agreed with the General Manager's recommendation to hire another Help Desk technician.

**7. Line-Up Changes**

T. Josie reported that there are a number of channel line-up changes anticipated this year as a result of recent contracts signed for various services.

In late 2003, SELCO signed a contract with MTV that required SELCO to carry Country Music Channel (CMT) on the Basic/Expanded Basic line-up by July 1, 2004. The process is called "bundling." To accommodate the addition of this new channel, SELCO is eliminating the final "Pay Per View" channel from its Basic/Expanded Basic line-up.

A similar contract provision exists with Fox where they require the *National Geographic* channel to migrate from Digital to the Expanded Basic line-up by 12/31/04. Prior to that time, SELCO will finalize plans to migrate premium services from Analog to Digital service making room for *National Geographic*.

## **8. Commercial Rates**

T. Josie reported that SELCO remains rate competitive with Mass Electric.

## **9. Operating Brief**

- The Light Commission reviewed and accepted the Operating Brief as presented.

*A motion:*

*To enter into Executive Session to discuss Union negotiations and reconvene into Open Session was made by C. Jefferson, Jr. and seconded by S. Davis.*

*The motion was voted:*

C. JEFFERSON, Jr., Chairman	-	Yes
S. DAVIS	-	Yes
R. LUTZ	-	Yes
P. LYONS-GALLO	-	Yes
A. TRIPPI	-	Yes

## **10. Union Contract**

*A motion:*

*To approve the Union Contract as presented including annual increases of wages of 4% effective July 1, 2004, 3.5% effective July 1, 2005, and 3.25% effective July 2006 was made by C. Jefferson, Jr. and seconded by A. Trippi.*

*Without further discussion, the motion was voted unanimously.*

## **11. Salary Program for 2004**

T. Josie presented and reviewed his recommendations for the 2004 Salary Program. He concluded that the department continues to do very well and thus established the base of a 4% increase, with other percentage increases for those employees who are lower in grade.

After further discussion,

***A motion:***

***To accept the 2004 Salary Schedule as presented, including added vacation, effective July 1, 2004 was made by A. Trippi and seconded by R. Lutz.***

***Without further discussion, the motion was voted unanimously.***

***A motion:***

***To increase the General Manager's salary to \$127,000 per annum July 1, 2004 was made by R. Lutz and seconded by A. Trippi.***

***Without further discussion, the motion was voted unanimously.***

The next Light Commission meeting will be scheduled as needed.

***A motion,***

***To adjourn the meeting was made by C. Jefferson, Jr. and seconded by R. Lutz.***

***After no further discussion, the motion was voted unanimously.***

Respectfully submitted,

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Anthony M. Trippi, Clerk  
Shrewsbury's Light Commission

**SHREWSBURY ELECTRIC  
&  
CABLE OPERATIONS**

**COMMISSION MEETING - MINUTES**

**June 14, 2004**

**7:00 PM**

**EXECUTIVE SESSION**

**PRESENT:** C. JEFFERSON, Jr., Chairman  
S. DAVIS  
R. LUTZ  
P. LYONS-GALLO  
A. TRIPPI

**ABSENT:** NONE

**OTHERS**

**PRESENT:** T. JOSIE

**1. Union Contract**

T. Josie presented and reviewed his summary of the Union Contract agreement changes for the July 1, 2004 – July 1, 2006. The proposed annual wage increases are 4% effective July 1, 2004, 3.5% effective July 1, 2005, and 3.25% effective July 2006. He added that the Union voted on the new contract today and accepted it.

***A motion:***

***To approve the Union Contract as presented including annual increases of wages of 4% effective July 1, 2004, 3.5% effective July 1, 2005, and 3.25% effective July 2006 was made by C. Jefferson, Jr. and seconded by A. Trippi.***

*Without further discussion,*

*The motion was voted:*

<b>C. JEFFERSON, Jr., Chairman</b>	-	<b>Yes</b>
<b>S. DAVIS</b>	-	<b>Yes</b>
<b>R. LUTZ</b>	-	<b>Yes</b>
<b>P. LYONS-GALLO</b>	-	<b>Yes</b>
<b>A. TRIPPI</b>	-	<b>Yes</b>

*A motion:*

*To adjourn Executive Session and reconvene into Open Session was made by C. Jefferson, Jr. and seconded by S. Davis.*

*The motion was voted:*

<b>C. JEFFERSON, Jr., Chairman</b>	-	<b>Yes</b>
<b>S. DAVIS</b>	-	<b>Yes</b>
<b>R. LUTZ</b>	-	<b>Yes</b>
<b>P. LYONS-GALLO</b>	-	<b>Yes</b>
<b>A. TRIPPI</b>	-	<b>Yes</b>

Respectfully submitted,

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Anthony M. Trippi, Clerk  
Shrewsbury's Light Commission